



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Facsimile: 310-0037 / email: bac@prc.gov.ph



REGULAR MEMBERS:

ARISTOGERSON T. GISMUNDO
Chairman

OMAIMAH E. GANDAMRA
Vice-Chairperson

WILMA T. UNANA
Member

CRISANTO L. DECENA
Member

CARLA ANGELINE B. UJANO
Member

ALTERNATE MEMBERS:

MARIA LIZA M. HERNANDEZ
Vice-Chairperson

ARJAY R. ROSALES
Member

HENRIETTA P. NARVAEZ
Member

PROVISIONAL MEMBERS:

TEODORO V. MENDOZA
Provisional Member, Non-IT Projects

RICHARD M. ARANIEGO
Provisional Member, IT Projects

SECRETARIAT:

KAREN M. MAGSALIN
Secretary

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Member

MARGIER D. DULIN
Member

MARIA ENRICA D. JUBAY
Member

CHRISTOPHER A. MAYO
Member

ELIEZER C. LEYCO
Member

LIEZEL F. BURAGA
Member

JOEL P. IGNACIO
Member

Section VII. Technical Specifications

ITEM	SPECIFICATION
1.	<p>Nationwide coverage and with company branch and / or agents to service PRC Central Office and National Capital Region Regional Office, at P. Paredes St., Sampaloc, Manila, and at the PICC, to its Regional Offices, Satellite Office and Off-site Service Centers.</p> <p>The Regional Offices are located in La Union, Rosales, Pangasinan, San Fernando, Pampanga, Calapan-Mindoro, and in the cities of Tuguegarao, Baguio, Lucena, Legaspi, Cebu, Iloilo, Tacloban, Cagayan De Oro, Davao, Koronadal, Pagadian and Butuan.</p> <p>The Satellite Office is located in Zamboanga City.</p> <p>The Off-site Service Centers are located in:</p> <p>Robinsons Place Bacolod City Robinsons Galleria Cebu City Robinsons Place Dasmarias, Cavite Robinsons Place Dumaguete City Robinsons Place Gensan City Robinsons Place Iligan City Robinsons Place Ilocos Robinsons Place Iloilo City Robinsons Place Las Pinas City Robinsons Place Naga City Robinsons Place Novaliches, Quezon City Robinsons Place Ormoc City Robinsons Place Palawan Robinsons Place Pangasinan Robinsons Place Santiago, Isabela Robinsons Place Sta.Rosa, Laguna Robinsons Place Tagum, Davao OSSCO Clark, Angeles City OSSCO Davao, City OSSCO Palayan City</p>
1.1	Description of door-to-door pick-up and delivery of parcel and cargoes via air or sea from the PRC Central Office and National Capital Region Regional Office, to the Fifteen (15) Regional Offices, Satellite Offices and Off-site Service Centers.
1.2	List of Branches nationwide with the name of contact persons/agents and contact details (<i>contact/fax numbers and e-mail/skype address</i>).
1.3	Weekly/monthly schedule of the assigned personnel to pick-up the daily shipment at PRC (cut-off time is 4:00 p.m.).
1.4	Except in case of force majeure, the winning bidder shall give priority to all PRC Cargoes in the shipment via air or sea of the same and shall make sure that they are delivered on time to the specified Consignee in undamaged condition, on 4:00 p.m. cut-off time. <i>Due to the current situation that were in and limited airline flights and ship movements the lead time shall now be adjusted, as reflected on</i>



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the table below.

SERVICEABLE AREA (SA)	LEAD TIME
NCR	1-3 DAYS
LUZON	3-5 DAYS
VISAYAS	5-8 DAYS
MINDANAO	5-8 DAYS

OUTSIDE SERVICEABLE AREA (OSA)	LEAD TIME
LUZON	7-8 DAYS
VISAYAS	10-14 DAYS
MINDANAO	10-14 DAYS

However, if the current situation went back to normal, the lead time of not more than two (2) days shall be immediately implemented.

1.5	Schedule of next day delivery for rush shipments with 3:00 pm cut-off time for PRC.
1.6	Packaging and crating services for fragile shipments for PRC.
1.7	Cargo tracking and monitoring system for PRC.
2.	With cargo tracking and monitoring system by both consignee and consignor through on-line website and SMS inquiry facilities.
2.1	Description of cargo tracking and monitoring system through on-line Website and SMS inquiry facilities.
2.2	Customer Service Hotline for inquiries.

ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE PROCUREMENT OF COURIER SERVICES FOR 2022

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY